

FINANCE AND PUBLIC WORKS COMMITTEE
Wednesday, July 13, 2022
Virtual Meeting, 6:00 P.M



PLEASE TAKE NOTICE that a meeting of the Brown Deer Finance & Public Works Committee will be held virtually. The public can access this meeting by dialing **1 312 626 6799**. The public would then need to enter the meeting code 885 7513 8823 and the passcode 4800 to join the meeting. The public can also join by video by using the following link: <https://us02web.zoom.us/j/88575138823?pwd=RzJlR08zNDhPaTc2M2NneHoyWnBVdz09>. Please remember to mute your microphone to reduce background noise. The following items of business will be discussed and possibly acted upon:

- I. Roll Call
- II. **Persons Desiring to be Heard** – Please submit your full name, address, and your comment by 4:30pm July 13, 2022, to mmaederer@browndeerwi.org
- III. Consideration of Minutes: April 6, 2022 – Regular Meeting
- IV. Report of Staff/Committee Members
- V. Unfinished Business
- VI. New Business
 - A) Approve the State Municipal Agreement (SMA) for the N. 51st Street Bridge Replacement (Beaver Creek). Bridge ID: P-40-0550.
 - B) Schedule of Next Meeting Wednesday, August 10th (virtual)
- VII. Adjournment

s/ Caren Brustmann, Village Clerk
July 12th, 2022

PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE VILLAGE CLERK AT LEAST ONE BUSINESS DAY PRIOR TO THE MEETING.

**BROWN DEER FINANCE AND PUBLIC WORKS COMMITTEE
APRIL 6, 2022, REGULAR MEETING MINUTES
VIRTUAL MEETING VIA ZOOM & BY PHONE, 6:00 PM**

The meeting was called to order by Trustee Booker at 6:01 P.M.

I. ROLL CALL

Present: Trustees: Booker, Owens
Citizen Members: Jeff Woods, Tammy Greenlee, Candace Cole-Smith, Geri Lyday

Absent: Trustee Siegrist

Also, Present: Matthew S. Maederer, PE, Director of Public Works/Village Engineer
Susan Hudson, Village Treasurer

II. PERSONS DESIRING TO BE HEARD

None.

III. CONSIDERATION OF MINUTES: February 9th, 2022 – Regular Meeting

It was moved by Ms. Lyday and seconded by Ms. Greenlee to approve the minutes of the February 9, 2022, meeting. The motion carried unanimously.

IV. REPORT OF STAFF/COMMITTEE MEMBERS

Matthew provided an update on DPW forestry operations. The crew removed a fallen tree on Beech Court and was also planting new trees on N. 55th Street between Brown Deer Road and Beaver Creek Parkway where ash trees were removed this past winter.

Matthew provided an update on the STH 57 (N. Green Bay Road) WisDOT reconstruction project and the new traffic pattern changes. Here is a link for the latest project updates:

<https://projects.511wi.gov/browndeer/>

Mr. Woods asked if more advance warning signage could be added on N. Green Bay Road north of Good Hope and at Bradley to relieve traffic from entering the adjacent neighborhoods. Matthew said he would coordinate with the WisDOT project team.

Ms. Lyday asked a question regarding refuse/recycling pick-up service for elderly or disabled individuals. Matthew said that “up-the-drive” service is provided after a doctor note is supplied.

V. UNFINISHED BUSINESS

None.

VI. NEW BUSINESS

- A) **Approval of the Agreement for Professional Services with Wachtel Tree Science & Service, Inc. for the 2022 Emerald Ash Borer Treatments (Park Plaza Subd.)**

Matthew explained as part of the Village’s Emerald Ash Borer (EAB) action plan DPW treats ash trees throughout the Village on a 2-year cycle as an attempt to preserve the existing ash tree canopy. DPW contracts out the treatment service

to Wachtel Tree Science & Service. Wachtel has been performing the treatment applications over the past four (5) years starting in 2017. Ash trees are treated using trunk injected chemical treatments.

This year's (2022) project is located along the following streets in the Park Plaza Subdivision:

- W. Plaza Circle
- W. Silver Brook Lane
- N. Maura Lane
- N. Goldendale Drive
- N. Bethanne Drive

It was moved by Ms. Lyday and seconded by Trustee Owens to recommend to the Village Board to approve the agreement for professional services with Wachtel Tree Science & Service, Inc. for the 2022 Emerald Ash Borer Treatments (Park Plaza Subd.). The motion carried unanimously.

B) Compost Pilot Program Discussion

Matthew explained a compost program that would allow residents to sign-up from a vendor affiliated with the Village for compost pick-up service. Matthew also explained the composting process and exactly what composting is. The committee asked questions related to composting. This item would go to the Board for approval in generating a Request for Proposal (RFP). Trustee Siegrist will present the topic to the Board later.

This item is for informational purposes only. No action was taken on this item.

C) February 2022 Financial Reports

This item is for informational purposes only. No action was taken on this item.

D) Consideration of March 2022 Vouchers

It was moved by Ms. Cole-Smith and seconded by Mr. Woods to recommend that the Village Board approve the vouchers from March 1, 2022, to March 31, 2022, in the amount of \$1,101,204.51. The motion carried unanimously.

E) Schedule of Next Meeting (Virtual) Wednesday, May 4th, 2022, at 6pm

VII. ADJOURNMENT

The meeting was adjourned by Trustee Owens at 6:38 pm. The motion carried unanimously.

s/ Matthew S. Maederer, PE, Director of Public Works/Village Engineer