

**BROWN DEER BEAUTIFICATION COMMITTEE
JUNE 14, 2022 REGULAR MEETING MINUTES**

The meeting was called to order by Trustee Quirk at 6:30 p.m.

I. Roll Call

Present: Trustee Julie Quirk, Kelly Graham, Bev Lieven, Chris Loebach, Brian Eggers, Jennifer Rochefort, Shelon Wade

Also Present: Matthew Maederer, Director of Public Works

Excused: Erika Petras, Department of Public Works

II. Persons Desiring to be Heard

None.

III. Election of Chairperson

Mr. Maederer opened the floor for nominations of Chairperson. *It was moved by Mr. Graham to nominate Trustee Quirk for Committee Chairperson for 2022-2023. The nomination was seconded by Ms. Rochefort.* Mr. Maederer called for further nominations. *With no further nominations, by committee vote, the motion carried unanimously.*

IV. Consideration of Minutes: May 10, 2022 – Regular Meeting

It was moved by Ms. Lieven and seconded by Mr. Graham to approve the May 10, 2022, regular meeting minutes. The motion carried unanimously, with Ms. Rochefort and Ms. Wade abstaining.

V. Review of Submitted Landscape Plans

None.

VI. Report of Staff/ Committee Members

Trustee Quirk welcomed new committee member Ms. Shelon Wade. The committee members all introduced themselves.

Trustee Quirk reminded the committee members of the Community Vibes concert event which will be held in Village Park on Wednesday, June 15th.

Trustee Quirk passed on a message from the Park & Rec committee with regards to the Pond entrance landscaping. Matthew said that the summer helpers were out on Tuesday, June 14th addressing the entrance and mulching/weeding the formal planter beds.

Mr. Maederer reported on department of public work's activities including the grass mowing operation and culvert installations. Four summer workers began employment and started on planter bed maintenance, weeding, mulching, trimming, and litter pick-up. Mr. Maederer continues to receive updates and work with the State Department of Transportation on the Brown Deer Road/Green Bay Road project.

Trustee Quirk informed the committee that members could order shirts from Eggers Imprints. The cost of the shirts is self-funded. Trustee Quirk will supply the logo to Eggers.

Trustee Quirk also informed the committee that a \$200 donation was made in memorial of Ms. Lieven's mother who recently passed away. Village Manager Burkart set-up a special revenue fund for the donation to be used by the committee to help offset costs for the end of the year awards banquet.

VII. Unfinished Business**A) Brown Deer in Bloom Landscape Award Program**

Committee members reviewed nominated properties and selected the following four to receive the first set of Brown Deer in Bloom Landscape Awards:

- **4537 W. Donna Drive (Michael Matusinec & Sharon Bergold)**
- **8129 N. 65th Street (John & Silvia Huyler)**
- **8134 N. 66th Street (Carrie Flynn)**
- **8147 N. 61st Street (Shameka & Quinton Byers)**

Committee members will distribute signs and letters on Saturday, June 18th, 2022, at 2:15pm.

B) Committee Projects

The committee will determine a date/time while distributing the signs to winners on Saturday, June 18th to weed the flowerbed on the corner of Arbon Drive and West Brown Deer Road. Please bring gloves and hand tools as needed.

Mr. Loebach introduced a spreadsheet with several grants the committee could apply for financial assistance for a future community project. Mr. Loebach was most interested in pollinator/natural area grants. Discussion occurred around partnering with Keir from Natural Landscapes, Inc. for installation of a pollinator garden and with MMSD for the Churchill Basin/Southbranch Creek Basin area. This location is attractive as a natural pollinator/prairie area because it would relieve DPW staff from grass mowing this location. Matthew will investigate the Churchill Basin as a possible location and talk with the Community Development Director (Nate Piotrowski) and MMSD. The committee will discuss this item further at the July meeting.

VII. New Business

None.

VIII. Adjournment

It was moved by Mr. Eggers and seconded by Mr. Loebach to adjourn. The motion carried unanimously at 7:40p.m.

Erika S. Petras
Department of Public Works