

Minutes
Brown Deer Parks and Recreation Committee
Tuesday, February 7, 2023
6:00 p.m. DPW Conference Room, DPW



Called to Order: 6:06pm.

I. Roll Call

Present: Nicole Munns, Elissa Retkowski, Marie Lieber, Julie Quirk, Dorteia Zuni Macon
Also present: Danielle Gross, Parks and Recreation Director and TJ Watkins, Parks and Recreation Supervisor

II. Persons Desiring to be Heard

III. Consideration of Minutes

A) November 1, 2022

It was moved by Ms. Lieber and seconded by Ms. Munns to approve the minutes of the November 1, 2022 meeting. The motion carried.

IV. Unfinished Business

A) **Update on 2023 Pond Fees**

Ms. Gross presented that there will be no changes to the Pond fees. She stated that the prices are comparable to surrounding swimming facilities.

V. New Business

A) **Introduce Parks and Recreation Supervisor, TJ Watkins**

Mr. Watkins introduced himself and shared a brief overview of his past experience in Recreation. He discussed his time spent with the YMCA and the New Berlin Recreation Department. Discussion followed.

B) Volunteer Committee Attendance Policy

Ms. Gross presented the volunteer committee attendance policy with the committee that was given by the Village Board. Members were asked to review on their own and then sign the form to acknowledgement and acceptance of the policy.

C) Review and Possible Approval of Meeting Schedule

Ms. Gross stated that the committee had the opportunity to scheduled committee meetings differently. She stated that once a month didn't seem necessary. Discussion followed about different ways the committee could schedule meetings. The committee ultimately proposed that the new schedule would be February, April, June, August, October at 5:30pm. With the ability to call special meetings and cancel accordingly.

It was moved by Ms. Quirk and seconded by Ms. Macon to approve the new meeting schedule as the first Tuesday for the months of February, April, June, August, and October at 5:30pm with the ability to call or cancel meetings as needed. The motion carried.

VI. Administrative Report
A). Department Update

Ms. Gross and Mr. Watkins presented the Department Update to the Committee. Discussion followed.

VII. Committee Member Reports

Ms. Lieber told the committee about upcoming events at the Italian Community Center.

Ms. Macon gave an update on what was happening with the School Board and in the school.

They are currently working on the strategic plan and implementing the new website.

Ms. Quirk discussed the funding for 10 Mile Park, Auditing for 2021 and lead a discussion about current development in the area.

Ms. Retkowski stated that for the Brown Deer Kickers they had a good turnout for teams but were looking for one more coach for the U6 team. She discussed the requirements they were looking for.

Ms. Munns discussed what was happening with the PAC at the middle/high school level. She said they would be involved in a resource fair during parent conferences. She also informed the committee that the Elementary PTO had disbanded.

Discussion followed.

VIII. Scheduling of the Next Meeting
A) April 4, 2023

IX. Adjournment

Upon proper motion, the meeting was adjourned at 8:32pm.

Dated: June 5, 2023