

BROWN DEER LIBRARY BOARD
March 14, 2022 MEETING MINUTES
HELD VIRTUALLY
(Approved)

The meeting was called to order by President Jabas at 5:02 P.M.

I. Roll Call

Present: Board members: Board President Jabas, J. Baker, R. Braden
Also Present: Dana Andersen-Kopczyk, Library Director
Not present: D. Brown, A. Ridosko

II. Persons Desiring to be Heard

None

III. Consideration of Minutes:

- a. February 21, 2022 - Regular Meeting

It was moved by R. Braden and seconded by J. Baker to approve the February 21, 2022 minutes. The motion carried unanimously.

IV. Report of Library Director

- a. Director's Report

Spectrum came and set up a dedicated phone line for the elevator; it now just needs to be officially hooked up to the elevator, which should happen in the next week or two. It was finally determined at the phone line going into the intercom system for the elevator (the panels located outside of the elevator doors on the upper and lower levels) is under the Village's account – although paid for by the library – and needs to be changed so the line will be outgoing only. Marcus Theatres is donating \$2,000 to the library to fund the 2022 summer reading programs. Dana is putting an ad for the 2022 summer reading programs in the Brown Deer Middle School Yearbook. The library's YA Librarian has reached out to 170 local businesses about looking for donations for our summer reading programs, and has already received passes, t-shirts, coupons, and more that will be used as prizes.

- b. Usage Report

There were no verbal highlights or discussion of the report.

- c. Revenue/Expense Report

There were no verbal highlights or discussion of the report.

V. New Business

- a. Consideration of Vouchers: February 2022

It was moved by R. Braden and seconded by J. Baker to approve the February 2022 vouchers, excluding the \$112.15 that is not the library's bill. The motion carried unanimously.

- b. Consideration: Library Mask Policy

It was moved by R. Braden and seconded by J. Baker to change the library's mask policy to voluntary unless the community transmission rate is at high (red). The motion carried unanimously.

- c. Consideration: Exemption to Community Room Use Policy to Allow sale of Items for a Children and Teen Craft Market

It was moved by R. Braden and seconded by J. Baker to allow a one-time exemption to the community room use policy to allow children and teens to sell prepackaged food and arts/crafts at a Craft Market in fall 2022. The motion carried unanimously.

VI. Report of Friends of the Brown Deer Library

The Friends will be holding a luncheon for library staff during National Library Week. There will be a Plant Sale this year, and the pickup date will be Saturday May 21st. There will also be a Silent Auction held that week, and it will run from May 14th-21st.

VII. Adjournment

Next meeting: April 11, 2002. *It was moved by R. Braden and seconded by J. Baker to adjourn at 5:42 P.M. The motion carried unanimously.*



Dana Andersen-Kopczyk, Library Director
March 15, 2022