

BROWN DEER LIBRARY BOARD
April 11, 2022 MEETING MINUTES
(Approved)

The meeting was called to order by President Jabas at 5:00 P.M.

I. Roll Call

Present: Board members: Board President Jabas, J. Baker, R. Braden
Also Present: Dana Andersen-Kopczyk, Library Director, Tyler Burkart, Village Manager
Not present: D. Brown, A. Ridosko

II. Persons Desiring to be Heard

None

III. Consideration of Minutes:

- a. March 14, 2022 - Regular Meeting

It was moved by R. Braden and seconded by A. Ridosko to approve the March 14, 2022 minutes. The motion carried unanimously.

IV. Report of Library Director

- a. Director's Report

The library has been named a beneficiary in the trust of a long-time, and now deceased, library patron. Dana has finalized the paperwork. The library was finally able to purchase a Discovery World pass for our attraction pass collection.

- b. Usage Report

There were no verbal highlights or discussion of the report.

- c. Revenue/Expense Report

There were no verbal highlights or discussion of the report.

V. New Business

- a. Consideration of Vouchers: March 2022

It was moved by R. Braden and seconded by A. Ridosko to approve the March 2022 vouchers. The motion carried unanimously.

- b. Discussion: Sunday Drive-through Hours for Summer and Fall 2022

There were no verbal highlights or discussion of the report.

- c. Consideration: Locker Purchase through ARPA Grant

It was moved by A. Ridosko and seconded by R. Braden to approve the acceptance of the ARPA grant to purchase lockers. The motion carried unanimously.

- d. Discussion: Parking Lot Construction Project

There were no verbal highlights or discussion of the report.

- e. Discussion: 1 Year Anniversary of Grand Opening

There were no verbal highlights or discussion of the report.

- f. Consideration: Earmarking Trust Usage

Tabled.

- g. Consideration: New Library Website

It was moved by J. Baker and seconded by R. Braden to approve a contract of one year for a new website through Wix, and a multi-year contract after. The motion carried unanimously.

- h. Annual Election of Board President, Board Appointments

It was moved by W. Jabas and seconded by A. Ridosko to nominate R. Braden to the position of Library Board President. The motion carried unanimously.

VI. Report of Friends of the Brown Deer Library

The Friends will be holding a Plant Sale this year, and the pickup date will be Saturday May 21st. There will also be a Silent Auction held that week, and it will run from May 14th-21st. The Friends will be using the library display case to showcase the larger items up for bid. May 12th will be the next meeting.

VII. Adjournment

Next meeting: May 9, 2022. *It was moved by J. Baker and seconded by A. Ridosko to adjourn at 5:50 P.M. The motion carried unanimously.*



Dana Andersen-Kopczyk, Library Director
April 12, 2022