

**MINUTES OF THE
BROWN DEER BUILDING BOARD**
Virtual Meeting Phone/Video
April 17, 2023



The meeting was called to order at 4:03 p.m.

I ROLL CALL

Present: Mary Buckley, Chris Eger, Will Manley

Excused: Jeffrey Gary, Ryan Thacker

Absent: No one

Also Present: Nate Piotrowski; Community Development Director, Jamie Dieman (Innovative Signs), Audry Grill (Rinka Architects)

II PERSONS DESIRING TO BE HEARD

None

III CONSIDERATION OF MINUTES

Mr. Eger motioned for approval and Mr. Manley seconded the motion. Approval of the March 6, 2023 meeting minutes was unanimous.

IV OLD BUSINESS

None

V PLANS SUBMITTED FOR CONSIDERATION

The following items were on the agenda for review:

1. New Sign – 4949 W. Brown Deer Rd – ETE Reman

Mr. Piotrowski introduced the item before the committee.

Ms. Buckley inquired if this space is an office building. Mr. Piotrowski stated yes and that there would be no building signage for this proposal.

Mr. Eger inquired about other building occupants. Mr. Piotrowski stated that ETE is currently the only tenant, but the owners will be looking for additional occupants in the future.

Mr. Manley inquired as to which side of the monument will have signage, and if the address numbers only are sufficient. Ms. Dieman confirmed that the 3rd side facing the parking lot will not have signage. Mr. Piotrowski confirmed that just the address number is sufficient.

Ms. Dieman also confirmed that the address will be a temporary flat vinyl material.

Mr. Eger expressed his concerns about the lighting at night specifically being visible for emergency response vehicles. He also questioned whether or not this should be added as a condition upon approval of this proposal. Ms. Dieman stated that there may be sufficient or ambient lighting. Mr. Piotrowski stated that street addressing is not required to be illuminated, but the Board could make a recommendation to require it.

Mr. Manley expressed that illumination of the sign could be helpful at night for emergency vehicles.

Ms. Dieman stated that the proposed graphics are temporary in nature and would last only for about seven years. She anticipates sign changes sooner rather than later due to the possibility of additional tenants.

Ms. Buckley stated that the Board should not make this too complex right now nor focus so much on lighting being that this is temporary signage.

Mr. Manley motioned for approval and Mr. Eger seconded the motion with a recommendation that the sign be illuminated from the ground. Motion to approve the sign was unanimous.

2. Building Renovations – 8806 N. Deerwood Dr – Talking Walls

Ms. Grill of Rinka Architects introduced the item before the committee and the redesign plans of The Brown Deer Garage. She also expressed before the committee that there will be no changes to the size or shape of the building, but rather more of a refresh of the facades.

Mr. Eger and Ms. Buckley inquired about the canopy being a new color and if it was metal.

Ms. Grill confirmed yes and that there will be two black matching metal canopies (one at the main door and at the patio door)

Mr. Piotrowski stated that the tenant signage and mural will come back before the committee at a later date.

Mr. Manley inquired if the regular brick and stone will be cleaned and if the concrete lintel area of stone will remain a darker color than the surrounding brick.

Ms. Grill confirmed that repairs will be done to the existing brick and stone, it will be power washed, stained, and whitewashing will help it have a clean and fresh look. She also stated that after it is whitewashed, the concrete lintel color may remain darker, but it will also be covered a little by the canopy.

Mr. Eger expressed his concern about the water management with what appeared to be a scupper above the entrance.

Ms. Grill thought that was not a scupper but rather an architectural embellishment, but the design team will investigate and redirect roof drainage if necessary.

Mr. Piotrowski asked about the proposed film color listed for several of the new windows. He added that the Board typically likes to see these colors in muted palette, so that they look as natural as possible. Ms. Grill replied that the film color would be as natural as possible.

Mr. Eger motioned for approval and Ms. Buckley seconded the motion with a recommendation that the window film color be closer to what the window color looks like during the day. Motion to approve the building renovations was unanimous.

VII ADJOURNMENT

Mr. Eger motioned to adjourn; Ms. Buckley seconded the motion.

Approval was unanimous.

The meeting adjourned at 4:35 p.m.

The next regularly scheduled meeting is May 1, 2023.

Tomeika Jones

Deputy Clerk, Village of Brown Deer