



**BROWN DEER VILLAGE BOARD
APRIL 17, 2023 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Montgomery at 6:00pm.

I. Roll Call

Present: President Montgomery, Trustees Booker, Johnson, Owens, Quirk, Thompson, and Woods

Also Present: Village Attorney Associate Brianna Meyer, Village Manager Burkart, Community Services Director Piotrowski, Director of Public Works/Engineer Matthew Maederer, and Village Clerk Brustmann

II. Persons Desiring to be Heard

There were no persons desiring to be heard.

III. Elected Officials & Staff Reports

Mr. Burkart provided an update on the community survey. To date, over 700 responses have been received, including several residents interested in serving on boards, commissions, and committees.

No action was taken.

IV. Consent Agenda

- A) Consideration of Minutes - April 3, 2023
- B) Accept March Voucher Statement
- C) Consider Engagement Letter with Attorney for Library Property Damages

It was moved by Trustee Thompson and seconded by Trustee Woods to approve the consent agenda as presented. The motion carried unanimously.

V. New Business

- A) Consider Development Agreement for a Professional Office at 8806 N. Deerwood Drive**

Mr. Piotrowski reviewed the development agreement. The proposal for Talking Walls was introduced at the previous plan commission meeting and was unanimously recommended for approval.

It was moved by Trustee Woods and seconded by Trustee Thompson to approve the development agreement for a professional office at 8806 N. Deerwood Drive. The motion carried unanimously.

B) Consider Professional Engineering Services in the Design of P-40-0050, N. 51st Street Bridge over Beaver Creek

Mr. Maederer noted the N. 51st Street bridge is due for replacement and will be included in the 2024 Capital Improvement Program. The Village was awarded funding with an 80/20 split (Village is 20%) through the WisDOT Local Bridge Program. The project is scheduled for 2024.

It was moved by Trustee Owens and seconded by Trustee Quirk to approve the professional engineering services in the design of P-40-0050, N. 51st Street bridge over Beaver Creek. The motion carried unanimously.

C) Consider Resolution 23-03 Declaring International Migratory Bird Day in the Village of Brown Deer

President Montgomery introduced Resolution 23-03 declaring the second Saturday in May as International Migratory Bird Day.

It was moved by Trustee Quirk and seconded by Trustee Thompson to approve Resolution 23-03 declaring international migratory bird day in the Village of Brown Deer. The motion carried unanimously by a roll call vote.

D) Consider Resolution 23-04 Proclaiming May 12, 2023, as Arbor Day

President Montgomery introduced Resolution 23-04 proclaiming May 12 as Arbor Day. The tree to be planted is a Gladiator Crabapple Tree, in the terrace west of the previously planted tree adjacent to the new sign.

It was moved by Trustee Quirk and seconded by Trustee Owens to approve resolution 23-04 proclaiming May 12, 2023, as Arbor Day. The motion carried unanimously by a roll call vote.

E) Consider Engagement Letter from CLA to Perform 2022 Financial Audit Services

Mr. Burkart noted at the April 3 board meeting, it was asked to get a “do not exceed” quote from CLA to perform the 2022 financial audit. CLA is willing to not exceed \$46,045 as long as the Village provides everything timely and accurately. If the Village does not provide everything timely and accurately, then CLA will not guarantee the “do not exceed”.

It was moved by Trustee Thompson and seconded by Trustee Booker to approve the engagement letter from CLA to perform 2022 financial audit services. The motion carried unanimously.

F) Consider Settlement Agreement with Accurate Appraisal for Marketplace Assessment Error

Mr. Burkart stated the three Marketplace parcels originally were valued at approximately \$34 million before the parcels sold to the current property owner for just over \$10 million. This new valuation was agreed to by Accurate Appraisal during the 2021 open book and board of review process.

However, this valuation was not updated by Accurate Appraisal correctly in the tax roll for 2021 property tax bills and still utilized the old valuation. Both sides have come to a tentative agreement for the Village to receive \$190,000 to compensate for the majority of the lost revenue from the assessment error.

It was moved by Trustee Thompson and seconded by Trustee Quirk to approve the settlement agreement with Accurate Appraisal regarding the assessment error on the Marketplace parcels. The motion carried unanimously.

G) Present President Proclamation Honoring Trustee Julie Quirk Service on Village Board

President Montgomery read the President Proclamation verbatim honoring Trustee Quirk's two terms on the Brown Deer Village Board. She also served on the Finance and Public Works Committee, the Fourth of July Committee, the Special Events Committee, the Parks and Recreation Committee, the Tourism Commission, the Brown Deer Foundation, Historical Society, served as an election inspector, and assisted other special events and groups extensively. The Village extends their appreciation to Trustee Quirk and publicly thanked her for her six years of service on the Village Board.

Trustee Quirk wishes the Village Board well, noting it was a pleasure to serve, and the Village is in a good place and hopes to continue down this path.

VI. Recess into Closed Session Pursuant to Wis. Stat. §19.85(1)(e) for the Following Reasons:

(e) Deliberating the investment of public funds as to which competitive bargaining reasons require a closed session - creation and funding of Tax Incremental Financing District Number Five.

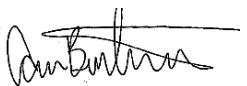
It was moved by Trustee Thompson and seconded by Trustee Quirk to recess into Closed Session Pursuant to Wis. Stat. 1)(e) for the Following Reasons: (e) Deliberating the investment of public funds as to which competitive bargaining reasons require a closed session - creation and funding of Tax Incremental Financing District Number Five. The motion carried unanimously.

VII. Reconvene into Open Session for Possible Action on Closed Session Deliberations

It was moved by Trustee Quirk and seconded by Trustee Thompson to reconvene into open session at 7:39pm. The motion carried unanimously. No action was taken.

VII. Adjournment

It was moved by Trustee Quirk and seconded by Trustee Thompson to adjourn at 7:40 p.m.


Caren Brustmann

Village Clerk