



**BROWN DEER VILLAGE BOARD
MAY 1, 2023 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Montgomery at 6:00pm.

I. Roll Call

Present: President Montgomery, Trustees Booker, Greaves, Johnson, Owens, Thompson, and Woods

Also Present: Village Attorney Associate Brianna Meyer, Village Manager Burkart, Parks and Recreation Director Gross, Fire Chief Whitaker, and Village Clerk Brustmann

II. Persons Desiring to be Heard

There were no persons desiring to be heard.

III. Elected Officials & Staff Reports

No action was taken.

IV. Special Presentation

Ms. Brustmann swore in elected Trustees Greaves and Owens.

V. Consent Agenda

- A) Consideration of Minutes - April 17, 2023
- B) Consider Approval of Volunteer Board, Commission, and Committee Appointments
- C) Consider Approval of a Parks and Recreation Department Comprehensive Plan RFP

It was moved by Trustee Thompson and seconded by Trustee Woods to approve the consent agenda as presented. The motion was carried unanimously.

VI. New Business

A) Consider Appointment of a Vice Chair for the 2023-24 Village Board Meetings

Mr. Burkart informed the board that the vice chair serves as chair when the Village President is absent for any Village Board meetings. Trustee Booker was nominated as vice chair for the 2023-24 Village Board meetings.

It was moved by Trustee Owens and seconded by Trustee Thompson, with Trustee Booker abstaining, to nominate Trustee Booker as the vice chair for the 2023-24 Village Board meetings. The motion carried 6-0.

B) Consider Resolution 23-05: Authorizing the Repayment of General Obligation North Shore Fire Department Project Bonds for Glendale Fire Station

Mr. Whitaker stated the final step in approving repayment of general obligation bonds for reconstruction of Fire Station 82 in Glendale, is having each of the seven municipalities that make up the North Shore

community, approve a final resolution authorizing repayment to the City of Glendale. Specific percentages of the total debt for repayment by each municipality is calculated by the North Shore Fire Department Fire Services Agreement Funding Formula.

It was moved by Trustee Thompson and seconded by Trustee Booker to approve resolution 23-05 authorizing the repayment of general obligation North Shore Fire Department project bonds for Glendale Fire Station. The motion was carried unanimously by a roll call vote.

C) Present Parks and Recreation Department General Overview

Ms. Gross presented a department overview including recreation programming, rental management, park maintenance, and special event coordination. Budget structure as well as department structure were compared to municipalities of similar population in the area, including Grafton, Elm Grove, and Shorewood.

D) Consider Resolution 23-06: Designating American Rescue Plan Act Funds to General Fund Reserves

Mr. Burkart noted the American Rescue Plan Act (ARPA) of 2021 allocated coronavirus state and local fiscal recovery funds to governments across the country to support their response to the COVID-19 public health emergency. The Village received \$1,239,171.02 to assist the community in its response. One of the approved uses of these funds is for the replacement of lost revenue due to the pandemic. The Village experienced a loss in revenue impacting the general fund reserves due to a decrease in hotel tax revenue, and declining valuations and increment in TID #4.

It was moved by Trustee Thompson and seconded by Trustee Booker to approve Resolution 23-06 designating American Rescue Plan Act Funds to general fund reserves. The motion was carried unanimously by a roll call vote.

E) Consider Resolution 23-07: Assigning Monsanto Settlement Unused Funds to General Fund Reserves

Mr. Burkart noted in July of 2022, the Village Board authorized him to sign a release of the Monsanto class action lawsuit after Monsanto contaminated a number of waterways around the country including the Milwaukee River. The Village received the final settlement payment in April 2023 from Monsanto for an amount of \$343,701.00. Staff is recommending these funds be assigned to the general reserve funds.

It was moved by Trustee Owens and seconded by Trustee Thompson to approve resolution 23-07 assigning Monsanto settlement unused funds to general fund reserves. The motion was carried unanimously by a roll call vote.

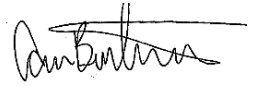
F) Consider Village Board Meeting Schedule

Mr. Burkart stated the scheduled meeting for Tuesday, June 20, that was approved to be held virtually, is being suggested to be held on Monday, June 26 to allow for sufficient time in between meetings. There is no meeting the week of July 4.

It was moved by Trustee Woods and seconded by Trustee Thompson to reschedule the Village Board meeting held on Tuesday, June 20 to Monday, June 26. The motion carried unanimously.

VII. Adjournment

It was moved by President Montgomery to adjourn at 6:55 p.m.

A handwritten signature in black ink, appearing to read 'Caren Brustmann', with a horizontal line drawn through the top of the letters.

Caren Brustmann
Village Clerk