

**BROWN DEER LIBRARY BOARD**  
**May 8, 2023 MEETING MINUTES**  
(Approved)

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The meeting was called to order by D. Andersen-Kopczyk at 5:00 P.M.

**I. Roll Call**

Present: Board members: President R. Braden, D. Zimmer, and C. McGuigan

Also Present: Dana Andersen-Kopczyk, Library Director

Excused: A. Ridosko, D. Brown

**II. Call for Additional Agenda Items**

None

**III. Persons Desiring to be Heard**

None

**IV. Consideration of Minutes:**

- a. April 10, 2023 – Regular Meeting

*It was moved by C. McGuigan and seconded by D. Zimmer to approve the minutes of the April 10, 2023 regular meeting. The motion carried unanimously.*

**V. Unfinished Business**

None

**VI. Report of Library Director**

- a. Director's Report

Nicole L. has accepted our Reference Tech position, and will begin her new role on Monday May 15th. A job posting for her Library Assistant position and the Reference Librarian Intern position have been posted, and Sandy and Dana have begun interviews. Jenn has been meeting with the middle and high school librarians in order to further collaboration with the schools and the library and continue to strengthen the relationship between the schools, the library and the community. The majority of libraries in the MCFLS system has decided not to participate in the State Park Pass program. The 2023 program involves a library needing to buy a day pass to give out to a library user for \$10. The libraries still involved in the system, for the most part, are using up their passes from the previous incarnation of the program.

- b. Usage Report

There were no verbal highlights or discussion of the report.

- c. Revenue/Expense Report

There were no verbal highlights or discussion of the report.

**VII. New Business**

- a. Consideration of Vouchers: April 2023

*It was moved by C. McGuigan and seconded by R. Braden to approve the payment of the April 2023 vouchers. The motion carried unanimously.*

- b. Discussion and Possible Consideration: Staff Name Tags

*Tabled.*

- c. Discussion and Possible Consideration: Changes to Current Community Room Use Policy

*It was moved by D. Zimmer and seconded by C. McGuigan to make the presented changes to the community room use policy. The motion carried unanimously.*

**VIII. Report of Friends of the Brown Deer Library**

There were no verbal highlights or discussion of the report.

**IX. Adjournment**

**Next meeting: June 12, 2023**

*It was moved by D. Zimmer and seconded by C. McGuigan to adjourn at 5:37 P.M. The motion carried unanimously.*

A handwritten signature in black ink, appearing to read "Dana Andersen-Kopczyk". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Dana Andersen-Kopczyk, Library Director  
June 5, 2023