



**BROWN DEER VILLAGE BOARD
MAY 15, 2023 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Montgomery at 6:00pm.

I. Roll Call

Present: President Montgomery, Trustees Booker, Greaves, Johnson, Owens, Thompson, and Woods

Also Present: Village Attorney Nathan Bayer, Village Manager Burkart, DPW Director/Engineer Matthew Maederer, Community Services Director Piotrowski, Water Superintendent Nennig, and Village Clerk Brustmann

II. Persons Desiring to be Heard

President Montgomery wished all mothers a happy belated Mother's Day. There were no other persons desiring to be heard.

III. Elected Officials & Staff Reports

- A) Consider Proclamation to Recognize National Law Enforcement Memorial Week 2023
- B) Consider Proclamation to Recognize Public Works Week 2023

President Montgomery will sign the proclamations recognizing National Law Enforcement Memorial Week and Public Works Week. Mr. Burkart noted every quarter, the year-to-date financial summaries will be included in the Finance Director's staff report. No action was taken.

IV. Special Presentation

- A) Annual Contribution from the Brown Deer Junior Woman's Club

Dorothy Protz and Carolyn Mitchell were present from the Brown Deer Junior Woman's Club to contribute raised funds to various departments. The library was presented with a \$1500.00 check to be mailed, parks & recreation department with \$500.00 for parks and \$500.00 for the pond, fire department with \$1000.00, police department with \$1000.00, and the school district with \$3071.00. The community thanks the BD Junior Woman's Club for all their efforts and generosity.

V. Consent Agenda

- A) Consideration of Minutes - May 1, 2023
- B) Accept April Voucher Statement
- C) Review and Possible Action to Approve a Change in the Meadowside I Condominium Declaration, 4548-4550 W Dean Road

It was moved by Trustee Thompson and seconded by Trustee Owens to approve the consent agenda as presented. The motion was carried unanimously.

VI. New Business

A) Consider Approval of the Brown Deer Comprehensive Plan Update

Mr. Piotrowski updated the board on the plan update. The Village adopted its comprehensive plan in 2009, detailing a vision for the village's development, including dozens of recommendations for initiatives affecting land use, housing, economic development, transportation, and other features. A roadmap to manage the development of Brown Deer's assets is outlined for the next 10 years in the update.

Nathan Gueguierre of AECOM, the consultant on the project, provided a summary of key findings and recommendations from the plan including stakeholder development, data analysis, plan recommendations, and village accomplishments to date. A one-page handout highlighting this plan will be created for marketing purposes.

Discussion only. A public hearing will be held at the June 26 Village Board meeting followed by recommendation for adoption. No motion.

B) Consider Approval of the 2023 Water Main Relay Project

Mr. Nennig stated the water main relay project will replace approximately 2,600 feet of failing 6-inch cast iron main with new 8-inch water main on N 63rd Street from N 62nd Street to N 62nd Street. Six bids were received from contractors, with MJ Construction, Inc. being the lowest bidder.

It was moved by Trustee Thompson and seconded by Trustee Woods to award the construction contract for the 2023 Water Main Relay Project to MJ Construction, Inc for \$498,504.00. The motion was carried unanimously.

C) Consider Approval of Amended Development Agreement for Cream City - Patio Hours

Mr. Piotrowski noted in 2015 a patio space was created for the bar at 8777 N. Deerwood Drive. The outdoor use came with a condition of hours of operation between 7:00am until 10:30pm. These hours are similar to Poco Loco (10:30pm) and Public House 55 (10:00pm/park closure). The new bar operator, Cream City Sports Bar, is requesting a modification to their agreement to allow patio operation until 12:00am.

Lisha Woods (owner) and Anthony Birts (general manager) were present to address questions or concerns from the board. Discussion followed regarding consistency in closing hours throughout the village, the noise ordinance, and amplified music to the area.

An agreement was reached to allow patio use until 12:00am; however, the patio music needs to be turned off at 11:00pm. There is a provision in the agreement that provides for a trial period of one year before becoming continuous, however if complaints or violations arise, the agreement could be revoked by the board.

It was moved by Trustee Woods and seconded by Trustee Johnson to approve the amended development agreement for Cream City, with the patio hours open until midnight, and the patio music being turned off at 11:00pm. The motion was carried unanimously.

D) Discussion and Possible Consideration on Proposed Street Lighting District for TIF No. 2 (Bradley Road & Teutonia Avenue)

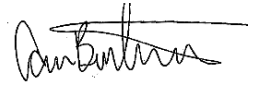
Mr. Maederer stated the village assesses and collects an annual special tax for the maintenance and operating costs of six street lighting systems in the Village of Brown Deer. This special tax is included with the annual tax bill sent to the benefiting property owners adjacent to the lighting systems. A new lighting district has been established in TIF No. 2 along W. Bradley Rd, N. Teutonia Ave, and N. Sherman Blvd. The current charges for this new district come out of the general fund and is about \$10,000.00. If this charge was assessed amongst adjacent business and property owners, the average cost per business would be \$300.00 and average cost per home would be \$100.00 annually.

Discussion followed in support of the new lighting district in TIF No. 2 being an annual special tax for adjacent businesses and property owners.

Discussion only. Village staff will draft letters to send to adjacent businesses and residents notifying of possible implementation of the special assessment and will hold a public hearing on the matter at the July 17 board meeting. No motion.

VII. Adjournment

It was moved by President Montgomery to adjourn at 7:58 p.m.

A handwritten signature in black ink, appearing to read "C. Brustmann", with a horizontal line drawn through the top of the signature.

Caren Brustmann
Village Clerk