



**BROWN DEER VILLAGE BOARD  
MAY 16, 2022 MEETING MINUTES  
HELD AT THE BROWN DEER VILLAGE HALL  
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Montgomery at 6:31pm.

**I. Roll Call**

Present: Village President Montgomery, Trustees Booker, Johnson, Owens, Quirk, Siegrist, and Thompson

Also Present: Village Attorney Bayer, Village Manager Burkart, Community Development Director Piotrowski, and Village Clerk Brustmann

**II. Persons Desiring to be Heard**

Carolyn Mitchell, 8075 N. 66th, Brown Deer, of GFWC Brown Deer Junior Woman's Club, raised funds for the community and was presenting the funds at tonight's meeting. President of the club, Danielle Schmitz was also present. The Library was presented with \$1000.00, Parks & Recreation department with \$500.00, Fire Department with \$500.00, Police Department with \$500.00, School District with \$2500.00, and the Education Foundation for high school scholarships with \$1000.00, totaling about \$7038.00. The community thanks the BD Junior Woman's Club for all their efforts and generosity.

Terry Boschert, 8587 N. 42<sup>nd</sup> St, Brown Deer, stated he is a former Village Trustee and is opposing the possible amendments to Ordinance 22-04 regarding noises prohibited within parks. He requests that residents of the surrounding area of the parks be considered when deliberating this topic tonight.

**III. Elected Officials & Staff Reports**

No discussion or action was taken.

**IV. Consent Agenda**

Item B of the consent agenda was removed for further discussion.

**A) Consideration of Minutes - May 2nd, 2022**

It was moved by Trustee Quirk and seconded by Trustee Thompson to approve the consent agenda as amended. The motion carried unanimously.

**B) Consider Approval of Volunteer Board, Committee, and Commission Appointments**

Deborah Woods was inadvertently not included under the Special Events Committee section. Chandra Cooper was not listed as an alternate under the Special Events Committee.

It was moved by Trustee Thompson and seconded by Trustee Owens to approve the volunteer board, committee, and commission appointments after clarification of the additional names. The motion carried unanimously.

## **V. New Business**

### **A) Consider Resolution #22-06 Authorizing the Issuance and Sale of \$3,295,000 General Obligation Promissory Notes**

On April 18, 2022, the Village Board approved Resolution #22-02 providing for the initiation of sale of approximately \$3,295,000 general obligation promissory notes. Brad Viegut, Managing Director of BAIRD, was in attendance and presented on the final sale of the promissory notes.

It was moved by Trustee Siegrist and seconded by Trustee Booker to approve Resolution #22-06 authorizing the issuance and sale of \$3,295,000 general obligation promissory notes. The motion carried unanimously by a roll call vote.

### **B) Presentation from the Wisconsin Department of Transportation Updating on Brown Deer Rd./Green Bay Rd. Construction Progress**

Kurt Flierl, Project Manager for WisDOT, presented the project updates pertaining to construction on Brown Deer Rd/Green Bay Rd. Project communication included information being provided to the public on the WisDOT website, mailings, email updates, and advanced message boards. Mr. Flierl discussed challenges faced thus far, including traffic control, weather, and pavement conditions. The project is on schedule with an interim completion date of November 22, 2022 (restore WIS 100 travel lanes, restore WIS 57 through access) and a completion date of June 30, 2023. For questions or comments, residents were asked to contact Kurt at (414) 750-3085 or kurt.flierl@dot.wi.gov.

### **C) Review and Action of An Ordinance #22-03 to Amend Chapter 42 Parks and Recreation and to create Ten Mile Park and Community Square**

Community Development Director Piotrowski introduced Ordinance #22-03. Amendments to this ordinance were inadvertently omitted. There was a consensus from the Board to table this item to the June 6<sup>th</sup> Village Board meeting for the modifications.

### **D) Review and Action rezoning of property at 4429 W. River Lane from OVPD - Original Village Planned Development to P - Park**

Community Development Director Piotrowski introduced the ordinance to be rezoned at 4429 W. River Lane from original Village planned development to park zoning.

It was moved by Trustee Quirk and seconded by Trustee Owens to approve the rezoning of property at 4429 W. River Lane from OVPD - original Village planned development to park. The motion carried unanimously.

### **E) Review and Action on a rezoning of property at 8725 N. Deerwood Drive from OVPD - Original Village Planned Development to P - Park**

Community Development Director Piotrowski introduced the ordinance to be rezoned at 8725 N. Deerwood Drive from original Village planned development to park zoning.

It was moved by Trustee Quirk and seconded by Trustee Owens to approve the rezoning of

property at 8725 N. Deerwood Drive from original Village planned development to park zoning. The motion carried unanimously.

**F) Review and Possible Approval of Ordinance #22-04 to Amend Sec. 34-156 (6) and (7) “Noises prohibited ”**

Community Development Director Piotrowski noted staff had identified some possible conflicts with the proposed hours of the new Community Square and our noise ordinance, in relation to “yelling and shouting”. Initially, the Community Square hours were proposed to be until 11p.m., however “yelling and shouting” were not allowed after 10p.m. Amplified music was allowed until 11p.m. on “weekends” but provided no definition of weekends. Staff has updated the parks ordinance language to allow for Community Square to remain open until 11p.m. on Fridays and Saturdays.

It was moved by Trustee Siegrist and seconded by Trustee Owens to approve Ordinance #22-04 to Amend Sec. 34-156(6) and (7) “Noises prohibited” with the amendment to modify any reference of 11p.m. to 10p.m. The motion carried unanimously.

**G) Discuss and Possible Action for Next Steps to Update Special Events Committee Ordinance**

Village Manager Burkart stated the Special Events Committee was designed to perform planning efforts for Village events throughout the year, including the Fourth of July and other legacy events. Recently, there was an inquiry raised about whether this Committee needed to receive confirmation from the Village Board to initiate any new events that weren’t previously done or recognized as a legacy event.

The Village Board provided direction to the Village Manager to draft an ordinance revision to include an annual report with proposed events for the following year and to include reference to events that involve community partnerships that fall outside budgetary restrictions. The revised ordinance will be brought to the June 6<sup>th</sup> Village Board meeting for final review.

**H) Consider Resolution #22-07 A Resolution Dividing and Designating Election Wards in the Village of Brown Deer**

Village Attorney Bayer stated new legislative maps were made available for state assembly, state senate, and congressional districts in Wisconsin. The Village has existing wards that are now being split by new assembly and/or district lines. Due to this split, a new ward will be created, Ward 7.

It was moved by Trustee Thompson and seconded by Trustee Siegrist to approve Resolution #22-07 a resolution dividing and designating election wards in the Village of Brown Deer. The motion carried unanimously by a roll call vote.

**I) Discuss and Possible Action on Hybrid and Posting Video Recordings on the Website for Village Board Meetings**

Village Manager Burkart noted staff is proposing for all Village Board meeting go to a hybrid format starting June 6<sup>th</sup>, 2022, for transparency. All staff and officials would still be asked to attend in person; however, call-in information would be included on the agenda to provide an option for members of the public to attend virtually rather than in person. Staff is also presenting the option to begin publishing the Village Board meeting recordings to the Village website

It was moved by Trustee Owens and seconded by Trustee Thompson for Village Board meetings to go to a hybrid format as described by staff starting with the June 6, 2022 meeting and for all video recordings of Village Board meetings to be posted on the Village website starting with the May 16, 2022 meeting. The motion carried unanimously.

**VII. Adjournment**

It was moved by President Montgomery to adjourn at 8:46 p.m.

    s/ Caren Brustmann  
Caren Brustmann  
Village Clerk