



**HUMAN RELATIONS COMMITTEE
MAY 17, 2023 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Village Clerk Brustmann at 6:00pm.

I. Roll Call

Present: Trustee Woods, Members Greer, Jackson, Neu, Parthum, and Ridgeway

Also Present: Village Manager Burkart and Village Clerk Brustmann

II. Persons Desiring to be Heard

There were no persons desiring to be heard.

III. New Business

A) Introduction of Committee Members

Committee members and staff shared their name, workplace, and involvement with human relations. The committee looks forward to meeting member Anya Gordon at the next scheduled meeting.

B) Review of the Ordinance

Ms. Brustmann drew names at random to establish staggered one, two, and three year terms as a newly established committee. Members Jackson and Gordon will serve one-year terms, members Ridgeway and Parthum will serve two-year terms, and members Greer and Neu will serve three-year terms. The ordinance establishing the Human Relations Committee was reviewed including appointments & terms, duties & functions, as well as meeting days & times. Volunteer policies were also distributed for review.

C) Discussion of Expectations and Goals

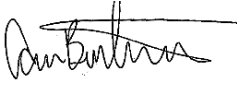
Members discussed several goals for future implementation. Some proposals included creating a welcoming packet for new residents, holding a Town Hall Series for the community to discuss diversity, equity, and inclusion, review general internal policies, create care packages for those in need, and promoting block parties.

IV. Scheduling of Next Meeting

The meeting was scheduled for Wednesday, June 21, however, the next day, it was realized summer meetings were in conjunction with Community Vibes. An email was sent to all members to confirm the meetings held in June, July, and August will be held on the fourth Wednesday of the month at 6:00pm. Regular scheduled meetings will resume in September.

VII. Adjournment

It was moved by Trustee Woods to adjourn at 7:08 p.m.


Caren Brustmann

Village Clerk