



Minutes  
Special Events  
Committee Wednesday,  
June 15, 2022  
5:30 p.m., Conference Room, Public Works Building

## **I Roll Call**

**Present:** Donna Zimmer, John Buckley, Lisa Walker, Dorinthia Robinson, Carla Teat, Sandy Jones

**Absent:** Deborah Woods, Lindsey Vang, and Priscilla Hightower Thompson

**Also Present:** Danielle Gross, Park and Recreation Director, Katie Harn, Park and Recreation Supervisor, and Lt. Amy Koeppel, Brown Deer Police Department

## **II Persons Desiring to be Heard**

### **III Consideration of Minutes**

#### **A) May 18, 2022**

*It was moved by Mr. Buckley and seconded by Ms. Teat to approve the minutes of the May 18, 2022 meeting. The motion carried.*

## **IV Unfinished Business**

### **A) Opening Ceremony**

The committee discussed what the Opening Ceremony would look like. Ms. Zimmer confirmed that the Boy Scouts Troop would present the colors. Ms. Jones stated she had someone for the National Anthem. Other speakers were to include Village Manager, Tyler Burkhart and Village President, Wanda Montgomery. Advertisement for the opening ceremony and the kid bike parade also took part at this time.

## **V New Business**

### **A) Staff Report**

Ms. Gross presented the staff report and the tasks that were accomplished by the department. Discussion followed.

### **B) Fourth of July, Day of Event**

Ms. Gross discussed what was needed from Committee Members on the day of the event. Ms. Walker, Ms. Zimmer, and Ms. Jones stated they would be available for the bike parade and selling of raffle tickets and t-shirts. Discussion followed.

### **C) Fireworks, Rain Cancellation**

Ms. Gross led the discussion about the Fireworks rain date and what steps would be taken if a cancellation is warranted due to weather. Discussion followed.

## **VI Committee Reports**

### **A) Fundraising**

### **B) Publicity**

### **C) Entertainment**

Ms. Robinson said that everything was all set for the Fourth of July. Discussion about a permanent sound system for the committee followed. No decisions were made.

### **D) Parade**

### **E) Beer Tent**

Mr. Buckley stated that he was looking for a few more volunteers for the beer tent.

### **F) Food Vendors**

Ms. Walker said that the food vendors were all set. A dessert vendor was secured and would have a slushie machine, funnel cakes, deep fried oreos, and a few small premade items. Corn tent and volunteers were also set.

### **G) Volunteer**

## **VII Scheduling of Next Meeting**

### **A) August 10, 2022**

The Committee agreed to move the committee meeting to August 10, 2022 so that committee members could be present at the Community Vibes Concert.

## **VIII Adjournment**

*Upon proper motion, the meeting was adjourned at 6:18pm.*

Dated: August 9, 2022