



**BROWN DEER VILLAGE BOARD  
JUNE 26, 2023 MEETING MINUTES  
HELD AT THE BROWN DEER VILLAGE HALL  
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Montgomery at 6:00pm.

**I. Roll Call**

Present: President Montgomery, Trustees Booker, Greaves, Owens, Thompson, and Woods

Excused: Trustee Johnson

Also Present: Village Attorney Nathan Bayer, Village Manager Tyler Burkart, DPW Director/Engineer Matthew Maederer, Community Services Director Nate Piotrowski and Village Clerk Caren Brustmann

**II. Persons Desiring to be Heard**

There were no persons desiring to be heard.

**III. Elected Officials & Staff Reports**

Trustee Owens inquired how many Brown Deer foreclosed homes were purchased and may participate in the Milwaukee County Housing program, and Mr. Burkart responded with one home currently. President Montgomery added that she participated in a ride-a-long with the police and fire departments and encourages other to.

No action was taken.

**IV. Consent Agenda**

- A) Consideration of Minutes - June 5, 2023
- B) Accept May Voucher Statement
- C) Consideration of 2023-24 Liquor License and Fermented Malt Beverage Renewals
- D) Consider Appointment of Dwight Lovett to Police Commission
- E) Consider RFP for Village Pond Concession Engineering

Trustee Owens questioned the life expectancy of the new building included in the RFP for the Village Pond. Mr. Maederer stated up to 50 years of building life.

It was moved by Trustee Thompson and seconded by Trustee Owens to approve the consent agenda as presented. The motion was carried unanimously.

**V. New Business**

- A) Public Hearing and Consider Approval on Ordinance 23-04: An Ordinance to Adopt the 2023 Brown Deer Comprehensive Plan Update and Amend Chapter 118, Comprehensive Plan, in the Village Code of Ordinances**

Mr. Piotrowski introduced the ordinance, noting it would adopt the 2023 Comprehensive Plan Update which is divided into summary and appendix pages highlighting the Village's goals. The Village adopted its comprehensive plan in 2009 and implemented many recommendations from that plan to date.

President Montgomery opened the public hearing for the 2023 Comprehensive Plan Update at 6:11pm. There were no public comments, and the public hearing was closed at 6:12pm. Village Board discussion followed with Trustee Owens noting the concern of current housing values being in the median range of \$100,000 - \$200,000. Mr. Piotrowski noted AECOM, the consulting firm for the plan, was estimating housing values based on the 2020 census data. Since 2020, property assessments have increased rapidly. Mr. Piotrowski will compile housing values from more recent data and include a footnote reflecting such in the plan. Trustee Owens also suggested on page 2 of the appendix 2, to change the wording of "It is the one place in the metropolitan area where successful minority families can establish homeownership and enjoy the perceived benefits of suburban living." to read "It is one place in the metropolitan area....".

It was moved by Trustee Woods and seconded by Trustee Thompson to approve Ordinance 23-04 an ordinance to adopt the 2023 Brown Deer Comprehensive Plan Update and amend chapter 118, comprehensive plan, in the Village Code of Ordinances and to include amendments in the plan to reflect the current housing values in a footnote and to change the wording in appendix 2 as noted above. The motion was carried unanimously by a roll call vote.

**B) Present Wisconsin Pollutant Discharge Elimination System (WPDES) Annual Report for the Activities of 2022**

Mr. Maederer stated the North Shore communities were reissued a WPDES permit from the Department of Natural Resources. The permit requires an annual report to the DNR to determine progress on the implementation of the storm water management program and compliance.

No action was taken.

**C) Consider Approval of the Compliance Maintenance Annual Report (CMAR) and Adoption of Resolution No. 23-12: Authorizing Submittal to the Wisconsin Department of Natural Resources (WDNR)**

Mr. Maederer reviewed the operation of the sanitary sewer collection system within the Village. In 2022, the Village had zero sanitary sewer overflows. It was noted that problematic areas of N. 61st/Darnel and N. 59th/Range/Betty still remain. The annual CMAR will be submitted to the Wisconsin DNR as required.

It was moved by Trustee Greaves and seconded by Trustee Thompson to approve the Compliance Maintenance Annual Report and adopt Resolution 23-12 authorizing submittal to the Wisconsin Department of Natural Resources. The motion was carried unanimously by a roll call vote.

**D) Consider Approval of the Agreement for Professional Services with Clark Dietz, Inc. for General Engineering Services**

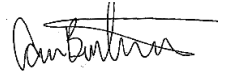
Mr. Maederer explained with the elimination of the engineering tech position, the Village is saving approximately \$60,000 annually. DPW staff are proposing to fill the void of engineering services with consultant, Clark Dietz. Mr. Maederer further explained it is anticipated that costs will be passed through the developers and/or utility companies for permit reviews. The annual cost of service is not to exceed \$25,000.00.

Mustafa Emir, Executive Vice President of Clark Dietz, Inc. was present to address any questions or concerns from the board.

It was moved by Trustee Thompson and seconded by Trustee Greaves to approve the agreement for professional services with Clark Dietz, Inc. for general engineering services. The motion was carried unanimously.

**VII. Adjournment**

It was moved by President Montgomery to adjourn at 6:44 p.m.



Caren  
Brustmann  
Village Clerk