

BROWN DEER BEAUTIFICATION AND PUBLIC WORKS COMMITTEE
JULY 12, 2023, REGULAR MEETING MINUTES
DPW CONFERENCE ROOM (8950 N. ARBON DRIVE), 6:00 PM

The meeting was called to order by Trustee Greaves at 6:02 P.M.

I. ROLL CALL

Present: Trustees: Greaves
Citizen Members: Davis, Lawrence, Loebach, Rochefort, Wazniak

Absent: Bargholz (excused/resigned)

Also, Present: Matthew S. Maederer, PE, Director of Public Works/Village Engineer
Helen Young, Sigma Group

II. PERSONS DESIRING TO BE HEARD

None.

III. CONSIDERATION OF MINUTES:

June 7th, 2023 – **Regular Meeting**

It was moved by Mr. Wazniak and seconded by Ms. Rochefort to approve the minutes of the June 7th, 2023, meeting. The motion carried unanimously.

IV. REPORT OF STAFF/COMMITTEE MEMBERS

Matthew reported on the WisDOT STH 57 and STH 100 project status. The project is now substantially complete. Final work is occurring on landscaping and the punch-list items. The traffic control devices should be removed by the end of July.

Matthew also reported on DPW operations. Crews were out completing landscaping work, grass cutting, and culvert replacements and ditch cleaning work.

Lastly, Matthew mentioned that Mr. Gary Bargholz respectively resigned from the committee due to obligations with another organization. We appreciate Mr. Bargholz's willingness to serve Brown Deer!

V. UNFINISHED BUSINESS

None.

VI. NEW BUSINESS

A) Landscape Plan Approval for 4740 W. Bradley Road (Atlas Assisted Living)

- Helen Young of the Sigma Group presented the landscaping plan for the subject project.
- Staff had comments that were passed onto the committee.
- The committee asked for the shrub list, perennial list, bioretention plug list, and seeding mixture.
- The committee wanted to see the maintenance and specs for the site too.
- Sigma will revise the plans and resubmit them at the August 9th meeting.
- **The item was tabled – No Action.**

B) Landscape Awards Program Discussion

There was a good discussion around the continuation of the landscape awards program. Matthew introduced the previous beautification committee program and Ms. Rochefort also provided context along with reading the goals of the previous program. Mr. Loebach was of the opinion to focus the committee's efforts on broader community-based projects and discontinue or refocus the program to other projects. There was further discussion, and the decision was made to table this item until January of 2024.

This item is for informational purposes only. No action was taken on this item.

C) Schedule of Next Meeting Wednesday, August 9th, 2023, at 6pm

VII. ADJOURNMENT

It was moved by Ms. Rochefort and seconded by Mr. Wazniak to adjourn at 7:04pm.

s/ Matthew S. Maederer, PE, Director of Public Works/Village Engineer