



**BROWN DEER VILLAGE BOARD
AUGUST 1, 2022 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Montgomery at 6:30pm.

I. Roll Call

Present: Village President Montgomery, Trustees Booker, Johnson, Owens, Quirk, and Siegrist

Excused: Trustee Thompson

Also Present: Village Attorney Bayer, Village Manager Burkart, Director of Public Works/Village Engineer Maederer, Finance Director/Treasurer Danner, Community Services Director Piotrowski, Utility Superintendent Nennig, Parks & Recreation Director Gross, Public Health Officer Rowland, Police Chief Nimmer, North Shore Fire Chief Whitaker and Village Clerk Brustmann

II. Persons Desiring to be Heard

President Montgomery read verbatim a comment received from Janice Lieber of 9274 N. 51st St in Brown Deer. Ms. Lieber opposes sidewalks being added to N. 51st St. Fairy Chasm Rd. was reconstructed in a similar fashion. When cars are parked on the side of this street, it's difficult for traffic to pass, causing vehicles to drive too close to mailboxes.

III. Elected Officials & Staff Reports

No discussion or action was taken.

IV. Consent Agenda

A) Consideration of Minutes - July 18, 2022

It was moved by Trustee Quirk and seconded by Trustee Johnson to approve the consent agenda as presented. The motion carried unanimously.

V. New Business

A) Consider Approval of Alcohol Beverage Retail Class "B" License Application for The Sale of Fermented Malt Beverages at Urban Beets, 5091 W. Brown Deer Road.

President Montgomery noted an application was received to sell fermented malt beverages from Urban Beets, 5091 W. Brown Deer Rd. Application was previously made to consume beverages on the premises. A class 'B' application was filed for consumption on or off the premises.

It was moved by Trustee Owens and seconded by Trustee Siegrist to approve the class "B" license application for the sale of fermented malt beverages to Urban Beets, 5091 W. Brown Deer Road. The motion carried unanimously.

B) Discuss the NSFR/NSHD Project Update and the NSHD Funding Formula

North Shore Fire Chief Whitaker noted the Fire Department Board of Directors finalized a long-range financial plan for the Department in 2016. The plan identified the need to remodel/replace the fire stations in Glendale, Shorewood and Whitefish Bay, and both Shorewood and Whitefish Bay are now complete. Cost estimates have been received on a final project that includes replacement of the fire station, vehicle maintenance facility and fire administration offices in Glendale, totaling around \$7-8 million. An option was also presented to the Board of Directors for construction of an additional 3,500 feet of office space that could house the North Shore Health Department Offices at the Glendale fire station location. Bids for this part of the project will be put out in August and expected to be returned in September. Public Health Officer Rowland reviewed the NSHD proposed funding formula and addressed any questions or concerns.

C) Present and Discuss 2023-2027 Draft Capital Improvement Plan (CIP)

Department heads presented their requests from the draft 2023-2027 Capital Improvement Plan (CIP) to the Village Board. All expenses must exceed at least \$5,000 in cost to be listed in this plan. Village staff is attempting to sustain the levy contribution around \$315,000 for capital items. Based on priority levels, potential projects that could be removed from the plan to assist the Village to meet its target of \$315,000 in tax levy spending on capital projects include kayak launch installation improvements, a police motor unit, a sustainability action plan, and a comprehensive outdoor recreation park plan.

Based on a consensus from the Village Board, staff removed the kayak launch installation improvements from the CIP. The final version of the CIP will be brought back to the August 15th board meeting through the adoption of a resolution.

VII. Adjournment

It was moved by President Montgomery to adjourn at 8:21 p.m.


Caren Brustmann
Village Clerk