

**BROWN DEER BEAUTIFICATION COMMITTEE  
AUGUST 9, 2022 REGULAR MEETING MINUTES**

The meeting was called to order by Trustee Quirk at 6:30 p.m.

**I. Roll Call**

Present: Trustee Julie Quirk, Kelly Graham, Bev Lieven, Chris Loebach, Jennifer Rochefort, Brian Eggers

Also Present: Erika Petras, Department of Public Works, Tyler Burkart, Village Manager

Excused: Matthew Maederer, Director of Public Works

**II. Persons Desiring to be Heard**

None.

**III. Consideration of Minutes: July 12, 2022 – Regular Meeting**

*It was moved by Mr. Graham and seconded by Ms. Rochefort to approve the July 12, 2022, regular meeting minutes. The motion carried unanimously, with Mr. Eggers abstaining.*

*The July 16, 2022 Special Meeting was cancelled. No minutes.*

**IV. Review of Submitted Landscape Plans**

None.

**V. Report of Staff/ Committee Members**

Village Manager Tyler Burkart appeared before the committee to introduce himself.

Trustee Quirk suggested that the Beautification Committee take over the design and planting of the planting boxes in front of the Brown Deer Library. A discussion ensued, with the committee agreeing to Trustee Quirk reaching out to the library staff for a plan and budget.

Ms. Lieven requested that the committee set a date and time for maintaining the adopt-a-flowerbed surrounding the Village sign at Arbon Drive. The committee chose Tuesday August 16, 2022, at 5:30 p.m. Ms. Petras will schedule collection of the weeds by D.P.W. staff on Wednesday August 17, 2022.

Committee members shared lawn cutting complaints, Ms. Petras will follow up with Mr. Maederer.

Ms. Petras reported on department of public work's activities including grass mowing operation and culvert installations. Summer workers continue with planter bed maintenance, weeding, mulching, trimming, and litter pick-up. Mr. Maederer continues to receive updates and work with the State Department of Transportation on the Brown Deer Road/Green Bay Road project.

Ms. Petras informed the committee that the next Community Vibes Concert will be held Wednesday August 17, 2022, from 6-8:30 P.M. at Brown Deer Village Park. The Band performing is The Kal Bergendahl Project. This is also the rain date for the July 4 fireworks.

**VII. Unfinished Business**

**A) Brown Deer in Bloom Landscape Award Program**

Committee members reviewed nominated properties and selected the following four to receive the second set of Brown Deer in Bloom Landscape Awards:

Jose Mora	9181 N. Bethanne Drive
Lisa Howard	5050 W. Parkland Avenue
Steven & Cindy Karthaus	8534 N. 43 <sup>rd</sup> Street
John & Jean Clougherty	6674 W. Donges Lane

Available committee members will distribute signs and letters on Saturday, August 13<sup>th</sup>, 2022, at 12p.m.

The end of the year celebration will take place on Wednesday September 14, 2022 from 6:30 -8:30 p.m. at the D.P.W. Trustee Quirk and Ms. Petras will coordinate refreshments and reach out to committee members via email. The regular meeting scheduled for Tuesday September 13, 2022 is cancelled.

### **B) Committee Projects**

Ms. Petras stated that Mr. Maederer would like to schedule a meeting with Mr. Loebach to discuss locations for future projects that matched department budget and goals.

A discussion ensued regarding area parks in need of attention. Mr. Burkart informed the committee that a comprehensive study of Village and area parks would be completed in 2023.

### **VII. New Business**

**None.**

### **VIII. Adjournment**

*It was moved by Ms. Lieven and seconded by Mr. Eggers to adjourn. The motion carried unanimously at 7:14 p.m.*

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Erika S. Petras  
Department of Public Works