



**BROWN DEER VILLAGE BOARD
AUGUST 21, 2023 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Montgomery at 6:00pm.

I. Roll Call

Present: President Montgomery, Trustees Booker, Greaves, Johnson, Owens, Thompson, and Woods

Also Present: Village Attorney Nathan Bayer, Village Manager Tyler Burkart, DPW Director/Engineer Matthew Maederer, Community Services Director Nate Piotrowski, Finance Director Derrick Danner, and Village Clerk Caren Brustmann

II. Persons Desiring to be Heard

There were no persons desiring to be heard.

III. Elected Officials & Staff Reports

President Montgomery congratulated Mr. Burkart and his wife on the birth of their new son.

No action was taken.

IV. Consent Agenda

- A) Consideration of Minutes - August 7, 2023
- B) Consider Approval of Issuing Request for Proposals for Village Assessor
- C) Consider Approval of Issuing Request for Proposals for Brown Deer Magazine
- D) Consider Approval of Issuing Request for Proposals for Banking services
- E) Consider Service Agreement with CLA to Conduct Rate Analysis for Sewer and Stormwater Utility

It was moved by Trustee Booker and seconded by Trustee Thompson to approve the consent agenda as presented. The motion was carried unanimously.

V. New Business

A) Public Hearing - Special Assessments of Culverts and Driveway Approaches for the 2023 Ditch Rehabilitation Project

The public hearing was opened at 6:06pm for public comment. There was no public comment. Mr. Maederer stated staff is moving forward with the ditch rehabilitation and culvert replacement program. The project will take place during September at N. 63rd St (N. 62nd Street to W. Ester Place) and N. Kildeer Court (W. River Lane to the cul-de-sac) and residents in the affected area have been notified.

The public hearing was opened for board discussion. No discussion or comments were made by the board. The public hearing was closed at 6:09pm.

B) Consider Approval of Resolution 23-15; In the Matter of Assessing of the Culvert and Driveway Approach Costs for the 2023 Ditch Rehabilitation Project

No discussion followed this item after the public hearing was closed. It was moved by Trustee Woods and seconded by Trustee Owens to approve Resolution 23-15 in the matter of assessing the culvert and driveway approach costs for the 2023 ditch rehabilitation project. The motion was carried unanimously by a roll call vote.

C) Consider Approval of Offer to Purchase with Condition for 7670 N. Teutonia Avenue and Parcel # 086-1003-002 for Construction of a New Garage in the amount of \$10,000.00.

Mr. Piotrowski stated the land located at 7670 N. Teutonia Avenue, adjacent to the Art Therapy house, has been vacant for years after it was transferred to the Village. Mr. Gerbing recently contacted the Village to inquire about purchasing this land to build a garage for his car collection. An offer to purchase was submitted to the Village for \$10,000.00. If approved, the land would be transferred to Mr. Gerbing and would then seek Plan Commission, Beautification, and Building Board approval prior to the start of construction.

Mr. Gerbing, the interested purchaser, was in attendance via zoom and is looking forward to the purchase of the lot for his car garage if approved.

Trustee Owens clarified the exact location of the land. Mr. Maederer stated it was north of the Art Therapy house. Trustee Woods inquired if the zoning would need to be changed and Mr. Piotrowski stated it would need to be approved as a conditional use. Mr. Piotrowski also added the property would have a separate parcel number and be included on the assessment roll.

It was moved by Trustee Thompson and seconded by Trustee Greaves to approve the offer to purchase the land located at 7670 N. Teutonia Avenue. The motion was carried unanimously.

VI. Recess into Closed Session Pursuant to Wis. Stat. §19.85(1)(e) for the Following Reason - (e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in relation to creation and funding of Tax Incremental District Number Five.

It was moved by Trustee Thompson and seconded by Trustee Owens to recess into Closed Session at 6:19pm pursuant to Wis. Stat. (1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in relation to creation and funding of Tax Incremental District Number Five. The motion carried unanimously.

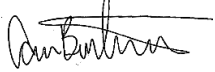
VII. Reconvene into Open Session for Possible Action on Closed Session Deliberations

It was moved by Trustee Thompson and seconded by Trustee Woods to reconvene into open session at 8:21pm. The motion carried unanimously.

No action was taken.

VII. Adjournment

It was moved by President Montgomery to adjourn at 8:22 p.m.


Caren
Brustmann

Village Clerk